

A. C. Finnegan

(914) 305-1943 • acfinnegan2@gmail.com

PROFILE

College senior with experience in sales, marketing, and event planning. Demonstrated ability to develop innovative programs, assume leadership roles, and work with internal teams and clients to achieve targeted results.

EDUCATION

University of Virginia B. A. in History; GPA: 3.5; Degree Expected	Charlottesville, VA May 2016
John Cabot University Courses in history, art history, and architecture (Sept–Dec)	Rome, Italy 2014

PROFESSIONAL EXPERIENCE

Capital Events—Event Planning Intern <ul style="list-style-type: none">Managed all aspect of event planning for Gillette and Fidelity including facilities, logistics, food & beverage, collateral materials, photography, audio-visuals, press releases, and budgetPerformed two pricing analyses that identified significant savings for clients	Boston, MA May–Aug 2015
Museum of Fine Arts, Boston—Public Relations Intern <ul style="list-style-type: none">Assisted the marketing team of the Art of Americas Wing and Summer Music SeriesTrained and coordinated volunteers for three events sponsored by Public Programs	Boston, MA Jun–Aug 2014
Elegant Events—Administrative Assistant to the Owner <ul style="list-style-type: none">Worked with clients, guests, and suppliers on a destination wedding in Bermuda for 120 people	Boston, MA Jun 2013

LEADERSHIP EXPERIENCE

University of Virginia Madison House—PACEM Program Student Leader Director (2015–Present) and Volunteer <ul style="list-style-type: none">Developed the 2015-16 program plan in conjunction with other directors and the boardRecruited and managed 10–25 university students to assist at a local homeless shelter	Charlottesville, VA 2013–Present
Dance Marathon <i>Marketing Chair and Executive Board Member</i> <ul style="list-style-type: none">Developed a marketing plan that increased awareness and raised participation by 10%Created promotional videos, flyers, social media announcements, and press releases	2012–Present 2014–15
<i>Co-Chair, Community Outreach Center</i>	2012–13

ADDITIONAL EXPERIENCE

Silverton Bar & Grill—Server , Boston, MA (Summer)	2013
St. Stephens, REACH—Enrichment Program Counselor , Boston, MA (Summer)	2013
Bloomingdale’s—Sales Associate , Chestnut Hill, MA (Summer and Holiday)	2011–12
Urban Improv—Youth Mentor , Boston, MA (Summer)	2012

Computer skills: Microsoft (Word, PowerPoint, Excel); Apple (Pages, Numbers, Keynote); Adobe Illustrator.

Raised in Chestnut Hill, MA. LinkedIn: www.linkedin.com/in/acfinnegan.

Date: April 2016